

VIC JUBA COMMUNITY THEATRE POLICY

Title: Health & Safety Policy

Effective: January 31, 2018



1. Introduction

- 1.1 Vic Juba Community Theatre is committed to the health and safety of its staff, volunteers, property, other workers who enter our property and the general public.

2. Goal

- 2.1 Our goal is a healthy and injury free workplace for all employees and volunteers.

3. Responsibility

- 3.1 Employees at every level are responsible and accountable for health and safety performance at Vic Juba Community Theatre. Active participation by everyone, every day, in every job is necessary for the safety excellence that our organization expects.
- 3.2 The General Manager will set the example and provide leadership in the health and safety management system.
- 3.3 The General Manager will set health and safety work procedures and will ensure proper equipment is used and training is provided.
- 3.4 Employees are responsible for following all procedures, working with an awareness of health and safety, and co-operating in working towards improved health and safety conditions at work.
- 3.5 Employees at every level should be familiar with the requirements of the Alberta Occupational Health and Safety legislation as it relates to their work processes.

4. Changes to the Policy

- 4.1 Revisions to this policy are the responsibility of the Finance & Admin Committee. Revisions to the policy must be approved by the Board of Directors.